


## Postponements

If you wish to postpone a fixture, first log into your Club Admin area ([Norfolk Women's & Girl's Football League Club Administration \(helpwithit.co.uk\)](#) (if you do not have the details, contact your Club Secretary).

Norfolk Women's & Girl's Football League  
Registered Club Administration Website



[Retrieve your Club Login](#)


Please enter your registered email address and Clubs Unique Identifier (UI)  
(Click the button above if forgotten)

Registered Email Address:

Club Unique Identifier:

- On the home page, click **'View Detail'** under the **Team Information** section


Club Information



Update your Club Information such as Secretary, Chairman, Treasurer and Welfare Officer contact detail.

[View Detail →](#)


Team Information



Create/Edit Team Information such as Manager/Match Arranger contacts, team colours, pitch detail and post a team advert.

[View Detail →](#)


Fines/Charges & Invoices



View details of fines/charges & invoices.

[View Detail →](#)


Agreements



View and sign League/Trophy Documents.


[View Detail →](#)

League Application



Confirm and Submit your League Application. (To be completed by Friday 31st May 2024)




[View Detail →](#)

- Find the team you want to submit the postponement for, and click the  button







### League Team Information

Create New Teams and Edit existing ones with contact information for Manager and Assistant, home ground information and team colours. Relevant information is shown on the Leagues website so please ensure it is up to date and accurate.

To remove a team from the list, edit the record and select 'No' against the 'Team Active' section and click the update button. [Show Example](#)

Key :  Edit |  Website Advert |  Postponement Request

[Create NEW Team](#)[Close](#)

2024/2025 Example Club F.C. - SENIOR 11-A-SIDE (Pep Guardiola) <span style="float: right; font-size: small;">Complete</span>	  
2024/2025 Example Club F.C. - UNDER 16's (Jurgen Klopp) <span style="float: right; font-size: small;">Complete</span>	  

- Click **'Create NEW Postponement'**

## Example Club F.C. (Senior 11 a-side) Game Postponements


Norfolk Women's & Girl's Football League - 2024/2025 Season

[Create NEW Postponement](#) [Close](#)

0 Approved Records ⓘ

Requests

Norfolk Women's & Girl's Football League 2024



Postponements / New Postponement

### New Postponement - Example Club F.C. (Senior 11 a-side)

**Home or Away Team :**

**Opposition Team :**   
Please select the opposition if you have been allocated a fixture (otherwise leave blank)

**Division :**

**Fixture Date :**   
(dd/mm/yyyy)


**Days before fixture :**

**Detail :**

**Mutually Agreed Date :**   
(dd/mm/yyyy) Please complete if the fixture is 2 or more days before the game.

[Create New Postponement Request](#) [Close](#)

Norfolk Women's & Girl's Football League 2024



- Fill in the details and click '**Create New Postponement Request**'. This will send a request directly to your Divisional Secretary who will then approve or deny the request.

**Remember to mutually agree a date with your opposition prior to submitting the request.**